

**KAISER PERMANENTE OCCUPATIONAL MEDICINE
RICHMOND MEDICAL CENTER
901 Nevin Avenue
Richmond, CA 94801
(510) 307.2575**

TO: Volunteer Candidates

FROM: Joan Sarlatte, NP

SUBJECT: Health Requirements for Volunteer Service

Student Volunteer Candidate

1. Complete *all* health testing after attending a mandatory Volunteer Services informational session.
2. Call Occupational Medicine should you have questions about these procedure requirements at 307-2564.
3. When you are medically clear, Volunteer Services will contact you re: orientation/start date. Employee Health will give you a receipt when you are cleared.

In order to complete the health requirements for volunteer service you must complete the following items. **If you are under 18 years of age, you must have your parent or legal guardian provide consent.** Before completing these requirements, you must have a Kaiser Medical Record Number and attend a mandatory Volunteer Service informational session, which is scheduled by invitation only at specific times during the year.

REQUIREMENTS:

1. Tuberculosis Surveillance

- ? If you are 21 or under you need only complete one TB skin test.
- ? If you are over 21 a two step test (2 tests one week apart) or written proof of last two TB skin tests. The injection slip enclosed may be taken to the following location:
Occupational Medicine Clinic
Building B, 1st floor
Monday, Tuesday, Wednesday, Friday: 8:30 am to 12:30 pm and 1:30 pm to 5:00 pm

If you had a prior positive TB skin test, you must provide written proof of results, or a medical evaluation. We require a chest x-ray within the last twelve months. Please call Occupational Medicine (510.307.2575) if you need further instructions.

2. Immunity to measles, mumps, rubella, and chicken pox. You MUST:

- ? Either bring immunity records showing proof of immunization to the above childhood diseases, or....
- ? Have a blood test showing immunity to the above childhood diseases. Lab hours Monday --Friday, 7:00 am -- 9:00 pm; Weekends: 8:00 am -- 4:30 pm. **Lab requisitions are provided following attendance at a mandatory Volunteer Services information session.**

3. Hepatitis B vaccine is available and recommended, but is not required.

The volunteer office will be notified of completion of requirements and clearance to volunteer.

